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*Guidebook First Edition: August 1996; Revised: 2/98, 10/99, 9/01, 9/02, 9/03, 9/04, 10/05, 1/07, 10/07, 10/08, 11/09.
Published by the Alumni Association and the Outreach and Engagement Office: Please send any suggestions to The Ohio State University Alumni Association, Inc., Longaberger Alumni House, 2200 Olentangy River Road, Columbus, OH 43210-1035; Phone: 614-292-2371; Fax 614-688-4220 or Internet: peck@ohiostatealumni.org*

2009-2010 ASH ADVISORY BOARD

(*denotes former ASH Alumnae resident)

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OHIO STATE ASH PROGRAM CALENDAR OF EVENTS
BOARD MEETINGS ARE HELD AT
THE LONGABERGER ALUMNI HOUSE, 2200 OLENTANGY RIVER ROAD

AUTUMN QUARTER 2009

Classes begin	Wed.	Sept. 23
Fall Welcome 5-7PM	Sun.	Oct. 4
Scholarship House Alumnae-11am	Sat.	Oct. 17
ASH Board Meeting	Mon.	Nov. 2
Veteran's Day observe	Wed.	Nov. 11
Thanksgiving Day	Thurs.	Nov. 26
Columbus Day observed	Fri.	Nov. 27
Last day of classes	Fri.	Dec. 4
Final exams	Mon.-Thurs.	Dec. 7-10
Autumn Commencement	Sun.	Dec. 13
Holiday	Thurs.	Dec. 24
Holiday	Fri.	Dec. 25

AUTUMN QUARTER 2010

Classes begin	Wed.	Sept. 22
Fall Welcome	Sun.	Oct 3
Scholarship House Alumnae(Noon)	Sat.	Oct. 16
ASH Board Meeting	Mon.	Nov. 1
Veteran's Day observed	Thurs.	Nov. 11
Thanksgiving Day	Thurs.	Nov. 25
Columbus Day observed	Fri.	Nov. 26
Last day of classes	Fri.	Dec. 3
Final exams	Mon.-Thurs.	Dec. 6-9
Autumn Commencement	Sun.	Dec. 12
Holiday	Thurs.	Dec. 23
Holiday	Fri.	Dec. 24

WINTER QUARTER 2010

New Year's Day observed	Fri.	Jan. 1
Classes begin	Mon.	Jan. 4
Martin Luther King Day	Mon.	Jan. 18
ASH Board Meeting	Mon.	Feb. 1
Last Day of Classes	Fri.	Mar. 12
Final Exams	Mon.-Thurs.	Mar. 15-18
Winter Commencement	Sun.	Mar. 21

WINTER QUARTER 2011

New Year's Day observed	Thurs.	Dec. 31
Classes begin	Mon.	Jan. 3
Martin Luther King Day	Mon.	Jan. 17
ASH Board Meeting	Mon.	Feb 7
Last Day of Classes	Fri.	Mar. 11
Final Exams	Mon.-Thurs.	Mar. 14-17
Winter Commencement	Sun.	Mar. 20

SPRING QUARTER 2010

Classes begin	Mon.	Mar. 29
ASH Board Meeting	Mon.	Apr. 5
Women of the Year, 5-7 pm	un.	May 2
Memorial Day	Mon.	May 31
Last day of classes	Fri.	June 4
Final exams	Mon.-Thurs.	June 7-10
Spring Commencement	Sun.	June 13

SPRING QUARTER 2011

Classes begin	Mon.	Mar. 28
ASH Board Meeting	Mon.	April 4
Women of the Year, 5-7pm	Sun.	May 1
Memorial Day	Mon.	May 30
Last day of classes	Fri.	June 3
Final exams	Mon.-Thurs.	June 6-9
Spring Commencement	Sun.	June 12

SUMMER QUARTER 2010

Quarter, first term begins	Mon.	June 21
Independence Day	Mon.	July 5
Last Day of first term	Wed	July 21
Final exams, 1st term	Thurs-Fri.	July 22-23
Second Term begins	Mon.	July 26
ASH Annual Board Mtg.	Mon.	Aug. 2
75th ASH Anniv. Gala,	Fri.-Sun.	Aug. 13-15
Last day of classes	Tues.	Aug. 24
Final exams	Wed.-Fri..	Aug.25-27
Summer Commencement	Sun.	Aug. 29
Labor Day	Mon	Sept. 6

SUMMER QUARTER 11

Quarter, first term begins	Mon.	June 20
Independence Day	Mon.	July 4
Last Day of first term	Wed	July 20
Final exams 1st term,	Thurs-Fri.	July 21-22
Second Term begins	Mon.	July 25
ASH Annual Board Mtg	Mon.	Aug. 1
Last day of classes	Mon.	Aug. 22
Final exams	Tues.-Thurs.	Aug.23-25
Summer Commencement	Sun.	Aug. 28
Labor Day	Mon.	Sept. 5

ASH ADVISORY BOARD BYLAWS

Article I: Name

- Section 1: The name of this Board shall be the Advisory Board of the Alumnae Scholarship Housing (ASH) Program.
Section 2: The ASH Program consists of three residences: Fechko House, 220 W. 11th Avenue, Hanley House 225 W. 10th Avenue, and Pomerene House 231 W. 10th Avenue.

Article II: Purpose

- Section 1: The purpose shall be to serve as a liaison between The Ohio State University Alumni Association Inc., and University Housing, which operates and maintains this program for undergraduate women students.
Section 2: It shall manage the Alumnae Scholarship House (Gift) Fund and endowments established for the ASH Program.
Section 3: It shall act in cooperation with Residence Life to further the intellectual accomplishments, encourage the Scholastic and social growth of the ASH residents, and assist them in achieving their individual and group responsibilities.
Section 4: It shall act in an advisory capacity in administering the ASH Program in accordance with the policies of Residence Life and University regulations.

Article III: Membership

There shall be two types of membership: alumnae and ex-officio.

Section 1: Alumnae Members

- A. Membership: Alumnae membership shall be open to any woman who is a member of The Ohio State University Alumni Association, Inc. There shall be at least eight alumnae members. Upon recommendation of the membership committee, new members shall be appointed by the chair of the Board upon a majority vote of the membership.
B. Tenure: The alumnae members of the Board shall serve four-year terms – two members being appointed each year. The rotation shall take place at the end of the annual meeting. Each member shall serve until her successor is appointed.
C. Vacancies: Vacancies among the alumnae members shall be filled in the same manner as the original appointment. A person appointed to fill a vacancy shall serve for the remainder of the unexpired term.

Section 2: Ex-Officio Members

Ex-Officio Members shall consist of the President of the Scholarship House Alumnae Group, the representative from University Housing, the Office of Student Financial Aid, staff members, and the President/CEO of the Alumni Association or his/her designee, the RAs of each ASH residence, Hall Director and the ASH House Managers. Ex-Officio Members have a voice at all board meetings, but may not vote.

Article IV: Officers

The officers shall consist of a chair, vice-chair and secretary/treasurer, who together with the representatives from University Housing shall constitute the Executive Committee.

Section 1: Selection

- A. The chair shall be appointed for a term of two years from among the alumnae members of the Board by the executive committee. The term shall begin at the close of the annual meeting and continue through the annual meeting of the second year. If her term on the Board has expired or she does not have a full two years to serve at the time of her appointment as a chair, she shall be appointed for an additional one or two year term whichever is necessary to fulfill the term of office.
B. The vice-chair shall be chosen in the same manner as the chair for a term of two years.
C. If a vacancy occurs in the vice-chair position, a successor shall be appointed from the alumnae members of the Advisory Board by the Executive Committee of the Advisory Board.
D. An Alumni Association staff member shall be the ex-officio treasurer of the Board.

Section 2:

Duties

- A. The chair shall:
 - 1. Preside at all meetings of the Advisory Board and the Executive Committee.
 - 2. Preserve order and cast the deciding vote in case of a tie.
 - 3. Call meetings of the Executive Committee and the Advisory Board.
 - 4. Appoint, upon recommendation of the membership committee and a majority vote of the membership, alumnae members to the Board and in the same way fill any vacancies which occur among alumnae members.
 - 5. Be certain that all committees have a chair with the exception of Selections and Public Relations.
 - 6. Serve as an ex-officio member of all committees.
 - 7. Appoint Ad Hoc committees as the need arises
- B. The vice-chair shall:
 - 1. Preside and perform the duties of the chair when necessary.
 - 2. Render assistance to the chair in any way the latter may specify.
 - 3. Become chair in the event of the inability of the chair to serve.
 - 4. Serve as a member of the Executive Committee.
- C. The secretary shall:
 - 1. Send out notices of all meetings and remind committee chairs that a quarterly report is due
 - 2. Record and mail/email minutes of meetings.
 - 3. Serve as custodian of the records of the organization.
- D. The Treasurer shall:
 - 1. Process all gift funds authorized by the ASH Board in accordance with the procedure stipulated by University Development.
 - 2. Submit a complete current report of the endowments and the gift fund at each Board meeting.

Article V: Executive Committee

- Section 1: Composition: The Executive Committee shall consist of the chair, the representative from University Housing, the vice-chair and the secretary.
- Section 2: Duties: The Executive Committee shall conduct interim business between Board meetings and present such action at the next Board meeting.
- Section 3: Appointments: The Executive Committee shall approve appointments of alumnae members to the Board and in the same way fill any vacancies which occur among alumnae members. It shall approve appointment of committee chairs.
- Section 4: Vacancies: The Executive Committee shall appoint a new vice-chair should a vacancy occur.
- Section 5: Meetings: Meetings shall be called at the discretion of the chair or any member of the Executive Committee.
- Section 6: Quorum: A majority shall constitute a quorum.

Article VI: Advisory Board

- Section 1: Number: There shall be at least three meetings a year – one (preferable summer quarter) to be designated by the Executive Committee as the annual meeting.
- Section 2: Meetings: The time and place of all meetings shall be determined by the Advisory Board
- Section 3: Notice: Notices of all meetings shall be given in writing to members two weeks prior to the meeting date.
- Section 4: Voting: All members present, both alumnae and ex-officio, shall have a voice. The chair shall vote only in case of a tie.
- Section 5: Quorum: Five board members shall constitute a quorum. A quorum (defined as five board members) shall be necessary to conduct business for all meetings.
- Section 6: Reports: Committee chairs shall submit yearly written reports at the annual meeting.
- Section 7: Term: Officers and committee chairs shall assume duties at the close of the annual meeting.
- Section 8: Special Meetings: In the event special meetings are necessary, they may be called by the majority of the officers or by a quorum of the members.
- Section 9: Business by Mail: When it is inconvenient to call a meeting for the transaction or urgent business matters to be acted upon, they may be submitted in writing to members of the ASH Advisory Board through the Executive Committee.

Article VII: Committees

Section 1: Standing Committees: In order to facilitate the administration of the work of the Board, there shall be standing committees. Unless otherwise specified in these bylaws, the chair of the standing committees shall be appointed by the chair of the Board with the approval of the Executive Committee. Each chair shall appoint members to serve on her committee in accordance with these bylaws.

- A. Selections Committee
 - 1. The committee shall include a representative from University Housing, the President/CEO of the Alumni Association or his/her designee, and the Office of Student Financial Aid.
 - 2. The Office of Financial Aid staff members shall be responsible for selections and reporting grades to the ASH Board.
- B. Public and University Relations Committee
 - 1. The committee shall be comprised of two ASH board members and a staff member of the alumni association.
 - 2. The committee shall inform the Advisory Board of University changes and policies which might affect the operation of the ASH Program or the lives of the residents.
- C. Allocations Committee – Gift Fund and Endowments
 - 1. The committee shall consist of four members including the representative from University Housing, the Alumni Association, and the Advisory Board.
 - 2. The committee shall establish priorities in the use of the gift fund and endowment monies and recommend distribution of the funds to the Board.
 - 3. Written requests for home furnishings and special gifts shall be solicited from students and the staff of each unit.
- D. Social/Cultural Committee
 - 1. The committee shall expend the Dorothy Evans Lewis Cultural Fund income and supplemental grants from The Ohio State University Fund for the cultural activities of the ASH Program.
 - 2. The committee shall be responsible for administration of awards established for the ASH residents, including the selection of speakers or other means for recognizing their scholarship and leadership.
 - 3. The committee shall be responsible for any social activities between the residents of the ASH Program and the Board, including an opportunity to welcome new and returning residents, and an occasion through which achievements of residents are recognized.
- E. Scholarship Committee
 - 1. The committee shall consist of four members including the representative from University Housing, the Alumni Association, and the Advisory Board.
 - 2. Representatives meet annually to determine the scholarship recipients for the next school year.

Section 2: Special Committees
In order to facilitate the administration of the work of the Board, the chair may appoint special committees when advisable or necessary.

Article VIII: Parliamentary Law

The rules contained in "Robert's Rules of Order Revised" shall govern the Advisory Board in all cases in which they are applicable and in which they are not inconsistent with these bylaws.

Article IX: Amendment

The bylaws may be amended by a two-thirds vote of the members present providing the proposed amendments have been submitted in writing to each member at least two weeks prior to the board meeting. The Executive committee shall be responsible for publishing the amended bylaws.

Revised: 7/24/85, 8/30/87, 12/4/90, 2/7/91, 2/96, 2/98, 8/00, 8/01, 2/08

ASH DINNER PROGRAMS

Fall Welcome & Women of the Year

The ASH **Fall Welcome** reception provides both new and previous ASH residents with an opportunity to become more familiar with the program and its history. In a casual atmosphere, ASH residents interact with ASH alumnae, members of the ASH Advisory Board, and other campus administrators, who are instrumental in the success and continuation of the ASH Program. After a light buffet, students are presented with a welcome gift and short program, which explains the ASH legacy and program advantages.

The Women of the Year program provides the same opportunity to interact with ASH Alumnae and Board members. All scholarship winners for the following year are announced. The students who exemplify the ideal ASH resident, are nominated and chosen by their peers, and the recipients (one from each house) are honored in the spring at this formal reception, which includes a dinner and short program.

At this event, an engraved charm is presented to each recipient, and their names are added to a plaque, which hangs in the alumni House and lists all of the previous Women of the Year winners. A resident may win the award only once. The **Dorothy Evans Lewis Cultural Endowment Fund** is used to purchase the Women of the Year plaque and charms.

Nominees for Women of the Year must meet the following criteria:

- Complete at least one year (three quarters) as an ASH resident by the end of the Spring Quarter during which the award is given.
- Show a true spirit of cooperation, which is displayed by getting along with other residents, volunteering for extra responsibilities, or carrying through on jobs in a cheerful manner.
- Display mature behavior, which is evidenced by personal integrity, respect and tolerance for other people and a sense of responsibility.
- Demonstrate leadership ability through an ASH House office, a campus organization or community service project.
- Display a sense of humor, honesty and compassion toward others.
- Show a commitment to higher education.

The RA in each ASH unit is responsible for the following selection process.

- At the beginning of the school year, the RA explains the award and nomination procedure and discusses what qualities best exemplify the ASH program.
- In the spring, the RA conducts a secret ballot among the residents in her unit. From these results, three women, who best meet the previously established criteria, are nominated. The list of nominees is posted in each residence.
- A second secret ballot, circulated by the RA, determines which one of three nominees is the winner from each ASH unit. The Women of the Year recipients remain a secret until the reception.
- At least two weeks before the Women of the Year reception, the RA sends the recipients' names to the ASH Advisory Board cultural chair.

**DOROTHY EVANS LEWIS
WOMEN OF THE YEAR RECIPIENTS
SPRING QUARTER AWARDS PROGRAM
Alumnae Scholarship Housing**

<u>YEAR</u>	<u>MARY POMERENE</u>	<u>DAVISSON-HANLEY</u>
1954	Judy Zack	No Award
1955	Eleanor Brown	Laura Harrison
1956	Zoelouise Bauman	Patricia Ann Miller
1957	Diana Baker	Dorothy A. Volpe
1958	Phyllis Lang	Elaine Buerkel
1959	Patricia McCracken	Judith Williston
1960	Judith Pfeiffer	Judith Boss
1961	Carol Sue Clark	Karen Crites
1962	Carol Bewley	Rita Higgins
1963	Ruth Ann Drumheller	Mary Ethel Mason
1964	Ruth Ometer	Sandra Braun
1965	Nancy Schwarts	Jane Culp
1966	Patricia Bailey	Nancy Sprinkle
1967	Mary Michaelson	Nancy Schmalenberger
1968	Jane Vollrath	Tamara Buell
1969	Christine Rickly	Ellen Carter
1970	Janet Bay	Linda Hale
1971	Catherine Blauser	Cheryl Romigh
1972	No Award	Jennie Kane
1973	Karen Croneis	Christine Bukac
1974	Kathleen Myers	Linda Davis
1975	Dorothy Camp	Sue Yacher
1976	Cynthia Basinger	Rita Donley
1977	Brenda Schroeder	Paula Marrie
1978	Julia Mandalari	Pamela Pozderac
1979	Kim Raderstrof	Ann Purtell
1980	Michele Barger	Patty Seng
1981	Shirley Purtell	Sandra Obrzut
1982	Rebecca Seng	Tammie Hunt
1983	Shirley Purtell	Lisa Eubanks
1984	Karen Wallenhorst	Laura Frederick
1985	Dawn Rogier	Jane Sheppard
1986	Judy LaRosa	Vicki Volkert
1987	Theresa Burkhart	Cheryl Skidmore

The University closed the Mary Pomerene and Davisson-Hanley Houses and the ASH Program moved into two units of the Stadium Dormitory in the fall of 1987.

<u>YEAR</u>	<u>STADIUM DORM, UNIT J</u>	<u>STADIUM DORM, UNIT K</u>
1988	Tracey Johnson	Linda Lieske
1989	Gayle Packer	Kim Davis

The University then offered the ASH Program the lovely English Tudor home located at 220 West 11th Avenue. This was the former Home Management House and more recently the Ann Tweedale House. It has been officially renamed the ALUMNAE SCHOLARSHIP HOUSE.

<u>YEAR</u>	<u>220 WEST 11TH AVENUE</u>	<u>STADIUM DORM, UNIT K</u>
1990	Linda Kay Lieske	Dana Doll, Kristen Keller
1991	Phuong Pham	Beverly Uhlenhake, Dana Doll
1992	Celeste Whiteman	Juanita Goode, Judy Schloemer
1993	Jennifer Schmidt	Tami Rank, Mary Herbeck
1994	Kelley Mack	Maryum Riase, Christine Lenke
1995	LaShell Ramsey	Kirsten McGill, Allison Recker
1996	Sarah Honan	Diana Shuler, Wendy Varner
1997	Amanda Ferguson	Heather Carr, Amy Kistel

The Program obtained another home from the University at 225 W. 10th Avenue, Winter Quarter 1988. Only one unit of the stadium was used beginning Fall Quarter 1997. Stradley Hall was made available temporarily Fall Quarter 1997 for those women who were scheduled to move into 225 W. 10th Avenue.

<u>YEAR</u>	<u>220 W. 11TH AVE.</u>	<u>225 W. 10TH AVE.</u>	<u>ASH UNIT-STADIUM</u>
1998	Sally Green	Marlayna Clark	Jacqueline Metzger

During the 1998-1999 school year, due to the renovation of the Stadium, the ASH Unit in the Stadium was moved to Canfield Hall in anticipation of the opening of another ASH House on 10th Avenue in 1999. However, six ASH women were moved to the Humanities House on Pennsylvania Avenue because Canfield Hall had serious roofing problems. The ASH III residents impacted decided to wait until they were together in one location before they would vote on their "Women of the Year."

<u>YEAR</u>	<u>220 W. 11TH AVE.</u>	<u>225 W. 10TH AVE.</u>	<u>219/221 W. 10TH AVE.</u>
1999	Eileen Corpuz	Camille Curl	N/A
2000	Mary Collins	Adrienne Shesky	Jamilah Zawadi

The ASH Program moved from temporary housing at 219/221 W. 10th Avenue to 231 W. 10th Avenue. The ASH Board Members, whose mission is to retain the home-like setting for the ASH residents, elected to personalize the houses by selecting names for them. In keeping with the history of the ASH program, Hanley House and Pomerene House were chosen for the homes located on 10th Avenue. The third house was named for Ruth Fechko, to acknowledge her many years of support and participation in the ASH Program.

<u>YEAR</u>	<u>FECHKO HOUSE</u>	<u>HANLEY HOUSE</u>	<u>POMERENE HOUSE</u>
2001	Annie Spaid	Rachel Wallace	Marysol Pagan
2002	Alaina Schmidt	Carla Blakely	Courtney Thraen
2003	Katherine McAfee	Tanisha Jackson	Kendra Moore
2004	Amber Recker	Maria Nguyen	Hannah Mugambi
2005	Elise Donaldson	Kelly Lichoff	Shannon Carter
2006	Kari Peterson	Teresa Nguyen	Elise Baun
2007	Samantha Boch	Khlea Sumani	
2008	Samantha Boch	Khlea Sumani	Cristina Segura
2009	Jennifer Dugovich	Lynette Mesi	Eugenia Hyung

ALUMNAE SCHOLARSHIP HOUSING

HISTORY OF ASH PROGRAM

On June 7, 1924, four alumnae established The Ohio State University Alumnae Council as an official group of The Ohio State University Association. Its purpose was “the consideration of matters of special interest to alumnae of the University and to women students of the University.

During the Depression of the early 1930s, there was an increased need for financial assistance to college students, especially women. As a result, The Ohio State University and the Alumnae Council combined resources in 1935 to establish the Alumnae Scholarship Housing (ASH) Program, the first cooperative scholarship housing for academically gifted women with financial need.

1935 – In June 1935, a duplex property, on **W. 10th Avenue**, west of Neil Avenue, was leased by the Alumnae Council. The Council assumed responsibility for the rent and other expenses, and the University agreed to remodel the houses. In the fall of 1935, the first scholarship house for women was opened to 23 freshmen and 10 upper classmen. The Alumnae Scholarship House Advisory Board was created at this time to pursue the Alumnae Council's goal – providing cooperative housing for academically gifted women with financial need.

1945 – On August 4, 1945, the Alumnae Council purchased a brick home at **201 E. 16th Avenue** for \$18,000. The house was named the **Mary Pomerene Alumnae Scholarship House** in honor of the women who donated \$3,000 for the down payment. The deed was transferred to the University. Alumnae Clubs raised money to pay off the mortgage and for furnishings. This facility housed 28 women, later reduced to 26.

1954 – On February 12, 1954, Stanley and Mabel Davisson Hanley contributed \$40,000 to purchase another home at **195 E. 16th Avenue**, next door to the Mary Pomerene Scholarship House. The house was named the **Davisson-Hanley Scholarship House**. The deed was transferred in 1954 to the State of Ohio for The Ohio State University. Twenty-six students resided in this scholarship house. The Ohio State University Development Fund advanced \$10,000 for the furnishing of the Davisson-Hanley Scholarship House, of which half was contributed outright and the remainder was repaid interest free by the Alumnae Council.

1971 – Each house had a housemother until 1971 when the University assigned student personnel assistants (SPAs), graduate students in counseling to manage the houses.

1977 – Due to the increasing costs of repairs and the declining condition of the homes, the Alumni Association and the Advisory Board voted to relinquish management of the houses to the University. At this time, the ASH Program became a part of the University's Residence and Dining Halls. The Alumni Association remained as the liaison between the Advisory Board and the University.

1987 – Based on an engineering firm's evaluation report, the University mandated the Mary Pomerene and Davisson-Hanley Scholarship Houses be closed or remodeled to comply with building codes and assure the safety of the residents. At the end of Spring Quarter, the University decided to close the two houses. The ASH Advisory Board began working with the University to find a permanent home on campus for the ASH Program, but in the meantime the program was moved to the **Stadium Scholarship Dormitory, 1978 Cannon Drive**. Forty ASH participants temporarily resided at this location. Most rooms were assigned for double occupancy, but single, triple and quadruple rooms were also available. The ASH Program was roughly 10% of the total population of male and female students living in the Stadium. As the University's other cooperative housing program, the Stadium Dorm was the ideal location for the ASH Program during this transitional time. With a history spanning six decades, the Stadium Scholarship Dormitory was originally established to provide cooperative housing for financially strapped men who displayed high academic promise.

Located in the southwest corner of Ohio Stadium, Dean Joseph A. Park is generally credited with spearheading the original concept of the Stadium Dorm. He formed the cooperative housing program when 18 top scorers on the Ohio Scholarship Test could not afford to attend college. In August 1933, the University established the Tower and Buckeye Clubs in the Stadium Dorm.

These original living quarters were expanded in November founding the Ohio Club, Olentangy Club, Scioto Club, and Stadium Club. Over the years references to the dorm have included "Scholarship Dormitory," "Stadium Scholarship House," and "Tower Dorm." More affectionate nicknames developed such as "the Rock" and "Sigma Sigma Delta," as a satirical jab at the Greek system on campus. The all male tradition of the dorm was changed in January 1975 by a vote of the Stadium residents. In fall of 1976, the first women took up residence in the dorm. While this marked a change in tradition, the women continue the tradition of scholarship and leadership exemplified by Stadium residents through the years.

1989 – While the majority of the ASH participants remained in the Stadium, the University provided housing for 18 ASH participants in the **Ann Tweedale House, 220 W. 11th Avenue**, which was formerly called the Grace Walker House.

1991 – The Ann Tweedale House, by action of the Board of Trustees, was officially renamed the **Alumnae Scholarship House**.

1992-1996 – The ASH House and Stadium Dorm, Unit J and K, housed 18 students plus a Graduate Student Advisor (GAA) and 40 students plus a Resident Advisor (RA), respectively.

Since the Stadium Dorm would no longer be available for housing after the spring of 1998, the Stadium Dorm Cooperative program prepared to move to Mack Hall. The search continued to identify another freestanding home(s) for the ASH Program instead of ASH residents moving to Mack with the Stadium Dorm residents. Freestanding homes were necessary to accomplish the mission of the ASH Program. Meetings with Residence Life (Housing, Food Services, and Event Centers) produced a Cooperative Agreement that arranged for the loan of monies from ASH Funds to renovate a house at **225 W. 10th Avenue**. The house, owned by the University is off-campus but only a block south of the **220 W. 11th Avenue** ASH House.

It was noted that the University also owned the house at **231 W. 10th Avenue**, another potential home for the ASH Program. The loan of ASH Funds was sufficient to provide for renovation costs for this house as well.

1997 – ASH at **220 W. 11th Avenue** housed 18 students plus an RA. The **Stadium Dorm Unit J** housed 20 plus an RA. Stradley Hall was used temporarily for another 16 students plus an RA until the newly renovated second ASH house at **225 W. 10th Avenue** was ready.

1998 – The move to **225 W. 10th Avenue** was accomplished by the first day of winter quarter 1998. \$154,000 was used from the Hosford Endowment and \$40,000 was used from the Stephenson Fund for renovations. The University and ASH Board entered into a "Cooperative Agreement," signed by both parties, which would establish an account in HFSC to replenish these monies for future needs. This account would receive a small percentage of the room and board fee, which is charged to the residents over a fifteen-year period beginning after the first year of occupancy, which would be July 1999. Sixteen women plus an RA were thrilled to move into the home and out of Stradley "study lounges." The women quickly voted on officers, established their duties and enjoyed the ASH "home-like atmosphere."

Plans made by the University for the renovation and occupancy of a third Alumnae Scholarship House at **231 W. 10th Avenue** by fall quarter 1998 were not realized. It was not possible due to the delayed relocation of the current residents (Maryhaven) of the house. Therefore, when the Stadium Dormitory was discontinued as a temporary home for the ASH Program, Canfield Hall opened its doors to 20 ASH women plus an RA. In Canfield Hall there were no opportunities for cooperative living experiences and bonding was difficult.

1999 – Due to major roof leaks in Canfield Hall, nine ASH women moved into the Humanities House on Pennsylvania Avenue during winter quarter 1999 and remained there through spring quarter.

The first floor of the 220 W. 11th Avenue ASH House was redecorated in a very comfortable style and in attractive colors. The University covered the expense.

Sixteen women and an RA moved into a third house, a duplex, purchased by the University at 219/221 W. 10th Avenue at the beginning of fall quarter 1999. The University renovated the home for the ASH Program expressing OSU's commitment to the ASH program.

2000 – During 2000, the house at **231 W. 10th Avenue** became available and was renovated for the Ash Program. For autumn quarter 2000, ASH women moved into this beautiful house and vacated the property at **219/221 W. 10th Avenue**. With 18 women and an RA in the house at **220 W. 11th Avenue** and 16 women with an RA in each of the two houses on **W. 10th Avenue**, the ASH Program now served 50 undergraduate women and the ASH Advisory Board and the University finally achieved their goal, set in 1987, to find a new permanent home for the ASH Program.

Assistant Director of Residence Life reported the ASH retention rate last year was 90%, which was 6% higher than all campus residencies. The ASH program was second to the Honors Program in GPA.

The year 2000 was the 65th anniversary of the ASH Program. No celebration was planned other than a Homecoming meeting on October 21, 2000 for the ASH Alumnae Group. The group kept alive the University's Adopt a Bed program with flowers for the West 11th house. The effort is to add color to campus areas and not to re-landscape.

A gift of \$2000 from the Alumnae Group and a \$5000 gift from Lois Moor were appropriated to upgrade computers, printers and software for the three houses.

2001 – For this academic year, 21 residents renewed their contracts. Several who did not renew became Resident Advisors.

Adopt a Bed program continued to be supported by the ASH Alumnae Group with fall bulb plantings.

The ASH Program was designated as one of the Living-Learning Communities (LLC) at the University. The LLC's help expand learning beyond the classroom . . . an environment that integrates social and intellectual growth. With over a half-century of tradition, the ASH Houses still offer a home-like setting. The facilities foster the pursuit of academic excellence and personal growth for undergraduate women with financial need. For many of its residents, the ASH Program is an important vehicle through which they can obtain a college education. More than 1,000 women have benefited from the financial, emotional and physical support of the ASH Program. Of those ASH residents, about 85 percent received undergraduate degrees, and 25 percent continued their education, graduating with advanced degrees.

The ASH Board elected to personalize the houses by selecting names for them. In keeping with the history of the ASH Program, Hanley House and Pomerene House were chosen for the homes located on W. 10th Avenue and the house on W. 11th Avenue was named the Fechko House in honor of Ruth Fechko, to acknowledge her many years of support and participation in the ASH Program.

2002 – On May 15, 2002, the University, the Alumni Association, and **the Ash Advisory Board hosted a dedication of the Fechko Alumni Scholarship House at 220 W. 11th Avenue** (formerly ASH I). The celebration took place under a tent in the side yard and was attended by friends of the University, friends and former residents of the ASH Program, and friends and family of Ruth Fechko. OSU President William Kirwan spoke, as did Dan Heinlen, President of the Alumni Association and Vice President of Student Affairs, William Hall. Ruth Fechko was able to attend and enjoy the reception held after the celebration and ceremony. Ruth passed away on July 16, 2002. Ruth will be missed and ASH lost a great friend.

2003/2004 – This was an exciting year for the ASH Program. For the first time ever, the ASH Board awarded full housing scholarships to six residents at the spring “Woman of the Year” Reception. Two residents from each ASH House - Hanley, Pomerene, and Fechko - were awarded scholarships.

To further enhance the “family” atmosphere, Hanley and Pomerene Houses were redecorated inside and out. This included new furniture, lighting, artwork, painting and structural repairs over the summer of 2003, in preparation for the coming school year. Color schemes were chosen using the stained glass window unique to each house as a focal point.

2004/2005

This year the ASH Women were enjoying their finished redecorated homes. There are discussions of other projects that may come in the future. Energies were now turned toward programming and increasing scholarships.

2005/2006

As the governing body of the ASH Program, the ASH Advisory Board is composed of a chair, vice-chair, 12 members and 14 ex-officio members. The ex-officio members of the Advisory Board include the current president of the Scholarship House Alumnae Group; Residence Life staff members; Alumni Association President/CEO or Association staff members serving as his representatives; Office of Admissions and Financial Aid staff members; the ASH House Managers; and the ASH Units’ Resident Advisors.

2006/2007

The ASH Board has been able to continue the awarding of six full housing scholarships each year since its inception. The kitchen at Fechko was completely remolded in 2006. Adnell Heskett established a fund for \$25,000.00 in 2006. The ASH silver inventory was offered to board members and interested parties for purchase and monies netted were put into the Adnell Heskett fund. The ASH women started a yearly tradition and host a Thanksgiving dinner as well as a Winter Formal. Annual trips for ASH women involving cultural and social experiences have found them traveling to Baltimore and Chicago.

Alumnae Scholarship House Advisory Board Chairs

1967	Evelyn Gilbert (resigned)	1980-1982	Carol Bakle
1968-1971	Giny Conn	1982-1984	Loretta Snyder
1972-1974	Adnelle Heskett (joined 10/19/67)	1984-1986	Cynthia Musser
1974-1976	Dorothy Baker	1986-1992	Doris Nocera
1976-1978	Marcia Tucker	1992-1999	Joanne Kitchen
1978-1979	Dorothy Haggard (resigned 5/7/79)	1999-2009	Carole Bickel
1979-1980	Bertha Ihnat		

ASH Secretaries (OSU Alumni Association staff)

1967-1985	Ruth Fechko	1986-2000	Dorothy Lee Wilker (Retired)
1985-1986	Debbie Cropper	2000-2009	Lisa Peck

As a result of its rich legacy of alumnae involvement, the ASH Program is coordinated by The Ohio State University Alumni Association, Inc. and the ASH Advisory Board, in conjunction with the University’s Office of Housing and Residence Education. The Scholarship House Alumnae Group, Office of University Development and Office of Admissions and Financial Aid play an integral part in the continued success of ASH.

ALUMNAE SCHOLARSHIP HOUSING RESIDENTS BENEFITS FOR THE STUDENT

- ASH residents save about 30 percent in housing fees.
- Additional financial assistance is available to participants in the ASH Program, including the full-housing scholarships (**see Addendum C**), Frances E. Jones, Lucy-Lelia and 50th Anniversary scholarships, payment of honorary fees (**see Addendum A**) and small emergency loans if needed.
- Each resident has the opportunity to be reimbursed up to \$40 per quarter or the amount set each year by the ASH Board for attending a cultural event of her choice.
- Magazine and/or newspaper subscriptions, books and reference materials are purchased for each ASH unit, according to the residents' request.
- Several social activities are held for ASH residents, including quarterly events and the annual Fall Welcome, Winter Formal, annual Spring Educational Trip and Women of the Year receptions.
- ASH cooperative living provides women with a warm, comfortable atmosphere, fostering academic and personal growth.
- Residents participate in the planning, management, and decision-making process of the program.
- A mentor program is provided by the Scholarship House Alumnae Group, connecting current residents and ASH Alumnae, who are active in their communities and careers.
- An alliance is formed between current students, past ASH residents, and women, who serve on the ASH Advisory Board.
- An affiliation is established between the ASH residents and The Ohio State University Alumni Association, Inc., Advisory Board and Alumnae Group provide students with a link to the University, serving as advocates for the ASH Program and its residents.

ASH HOUSE LOCATIONS AND DESCRIPTIONS

The ASH Program is housed in the following locations on campus:

The Fechko House at 220 W. 11th Avenue houses 18 women.

The Hanley House at 225 W. 10th Avenue houses 16 women.

The Pomerene House at 231 W. 10th Avenue houses 17 women.

This brings a total of 51 women into the program, including House and Food Managers, but excluding the Resident Advisors.

The **Fechko House** on 220 W. 11th Ave. is an English Tudor home on south campus between Mack-Canfield Hall and Morrison Tower.

The **Hanley** and **Pomerene Houses** on W. 10th are just one block south on the south side of the 11th Avenue Garage. Both went through major renovations in 2003-2004.

All houses have first floor kitchens, living rooms and dining rooms. Bedrooms on the second/third floors house one, two or three women and are furnished with single or bunk beds, desks and dressers. A study center and computer are available in all locations, as well as coin operated washers and dryers. The Alumnae Scholarship Houses provide a home-like living experience. **For a current listing of house officers and residents and their email addresses see Addendum B.**

ASH HOUSE OFFICERS RESPONSIBILITIES

The House Manager and Food Manager will be interviewed and selected by the Housing Senior Staff with cooperation from the Resident Advisor at the end of each academic year. Term of office is one year. Each officer ensures that the ASH House policies are followed and duties are performed smoothly and efficiently.

Each officer must have been a member of the ASH House for at least one quarter and must maintain a minimum 3.0 grade point average. The officers assist in the opening and closing of the ASH House and are responsible for training their successor in the position for the following academic year. On cleaning days, the officers check the jobs as they are completed and approve completion of the tasks with their signatures.

HOUSE MANAGER

- Order the following house supplies
 - Cleaning products
 - Paper products
 - Computer supplies
- Make the schedule of daily jobs
- Facilitate scheduling of weekend security duty
- Check that jobs are being completed
- Sign off on weekend cleaning jobs
- Assign and keep track of extra jobs
- Each week RTS mail of non-residents
- Attend four of six programs offered each quarter
- Attend all mandatory ASH programs and cleaning days
- Meet weekly with RA's and other house managers
- Maintain a positive attitude and help promote community within your house
- Ensure house is cleaned before Move-In and before Closing

FOOD MANAGER

- Facilitate a food interest survey at the beginning of the school year
- Post a "need and want" list every week
- Take a weekly inventory of the food in the house
- Plan and post the meals each week
- Order food every Sunday with the help of other food managers
- Oversee cooking duties
- Every Tuesday check to see if entire food order was received and put away in an orderly fashion
- Sign off on weekend cleaning jobs
- Ensure kitchen is cleaned before Move-In and before Closing.
- Attend four of six programs offered each quarter
- Meet weekly with RA's and other food managers.
- Maintain a positive attitude and help promote community within your house

ASH RESIDENTS RESPONSIBILITIES AND DUTIES

Cooperative housing is a scholarship award for undergraduate students, who qualify on the basis of academic standing and life within the residence. The following policies help maintain a well-organized living environment and reinforce the cooperative atmosphere in all of the ASH residences.

ASH HOUSE POLICIES

Residents can establish amendments to the ASH House policies at any time in order for the ASH House to function more efficiently. Amendments are enforced by the ASH Officers (House Manager and Food Manager) and RA's (Resident Advisor's).

COMMUNICATION/TELEPHONE - When answering the telephone please say, "Alumnae Scholarship House, may I help you?" There is a 15-minute limit on local phone calls. Please be considerate of your fellow housemates. Long distance calls have a limit of 45 minutes. In 2008, University Housing made long distance calls within the United States made from the house phone "free of charge." Everyone must share responsibility in answering both of the phones. Please always remember to answer "call waiting"!

QUIET HOURS - Quiet and visitation hours are established by the majority vote of the residents at the beginning of each academic year. No musical instruments may be played from 9 p.m. to 9 a.m. Quiet hours are determined for finals week before that week of each quarter.

MEALS AND GUESTS - All residents must sign for meals by placing "I," "O," or "S" on the meal sheets in the kitchen, indicating IN, OUT, or SAVE. Dinner is served at 6 p.m., and any changes must be relayed to the cooks by 4 p.m. Please mark a "G" on the meal sheets, indicating when a guest is accompanying a resident to the designated meal, and notify the cooks by 4 p.m. Residents are allowed one guest free of charge at dinner, but beyond that must pay a small fee for extra guests. The Housing Coordinator sets the rate for those meals each year based on the yearly Food Budget.

Only members of the dinner crew should be in the kitchen from 4 p.m. to 6 p.m. to prepare dinner, and at least one member must be in the kitchen at all times while dinner is being prepared. The dinner crew cleans the kitchen after the meal is served.

HOUSE KEYS - If a key is lost, notify the Neil Avenue Desk immediately _ do not jeopardize the safety of the house! Keys are issued to each resident and are collected by the RA. Replacement cost for lost keys is \$125.00.

KITCHEN CLEAN-UP - If you do not eat the scheduled menu, always clean your own dishes and pans. Wipe the oven, microwave and broiler after use. The people on kitchen duty should only have to do a touch up job. Pour grease into milk cartons or jars. Please do not dispose of it down the sink because it will cause the sink to clog! If upkeep needs to be done, please take the initiative to do it. For example, empty the garbage when it is full, refill the canisters when they run low, list needed groceries on the bulletin boards, put leftovers in proper-sized containers, and use leftovers before opening new items.

DELIVERIES - When deliveries arrive, please sign for items received and help put them away.

HOUSE MEETINGS - There are monthly all ASH House meetings and a few individual house meetings scheduled each quarter. Attendance is required at all meetings unless there is a death in the family, a scheduled class, a sickness or an unusual request that must be approved by the RA. A resident who misses a house meeting must tell the RA before the meeting and take responsibility for getting any pertinent information discussed at the meeting. Additional meetings can be called by the RA whenever the need arises and will be announced one week in advance unless there is an emergency.

HOUSE ACTIVITIES – ASH is a University Housing Learning Community. RA's and Managers will plan activities that enhance residents' experiences, skills, and leadership involvement outside of the classrooms.

Each resident of ASH is expected to participate based on the following guidelines:

- First year resident in ASH – 3 programs per quarter
- Second or third year resident in ASH – 2 programs per quarter
- Fourth year resident in ASH – 1 program per quarter

FIRE DRILLS AND TORNADO PROCEDURES

Smoke detectors are located on each floor and will beep in the event of a fire. When the alarm signals, residents are expected to call "911" and evacuate the house, helping anyone along the way without endangering themselves. Campus sirens will sound in the case of a tornado warning. All residents shall go immediately to the basement, staying in sections farthest away from windows.

ROOM SELECTION - At the beginning of each quarter, room preference is given to the previous resident of the room. If she doesn't return to the house or doesn't want to reside in the room again, those residents with seniority, based on the number of quarters of residency, have first priority for room assignments.

QUARTERLY DUES - At the beginning of each academic year, residents will be assessed a \$13.00 activity fee consistent with other residence halls on campus.

ASH FUNCTIONS - ASH Program activities and parties are to be discussed at ASH House meetings. A sign-up sheet will be posted before each activity. If monies are needed, they must be collected before the function occurs.

MANDATORY FUNCTIONS - Those house functions designated as mandatory must be attended by all ASH House residents. These events include quarterly cleaning day, ASH functions, ASH House meetings, and the Fall Welcome and Women of the Year receptions.

EXTRA JOBS - Failure to adhere to the previously mentioned policies will result in the assignment of extra work, written warning, probationary period and/or expulsion from the program. In some occasions residents may be billed for "missed work" if it be the most appropriate response.

ALUMNAE SCHOLARSHIP HOUSE CONSTITUTION

Article I: Name and Purpose

Section 1: Name
The name of the house shall be the Alumnae Scholarship House.

Section 2: Purpose
The purpose of the Alumnae Scholarship House, which is sponsored by The Ohio State University and the Office of University Housing, is to provide a cooperative residence for women students at The Ohio State University, wherein the students can learn the essentials of a cooperative way of life both through working and living together while providing financial assistance to its members.

Article II: Qualification for Residence

Section 1: Qualifications

- A. Maintain at least a 2.8 grade point average. A student will be put on academic probation if they don't meet the 2.8 GPA requirement.
- B. Undergraduate student
- C. Completion of two quarters or one semester of college.
- D. Full-time student (part-time for certain situations, internship, summer, etc.)
- E. Financial need, which is determined by the Office of Student Financial Aid.
- F. Any extra-curricular activities and/or employment must be scheduled in such a way that the house commitments are not compromised.

Section 2: Application
The application process is a coordinated effort between the Office of Financial Aid and the Office of University Housing. Residents who show greater financial need and higher academic potential are given preference, based on available spaces in the program.

Section 3: Re-evaluation
Continued residence in the ASH House is based on whether the resident meets the expectations of attitude, performance, and observations of the rules. The following procedure is to be followed:

- A. Complaints toward a person are to be directed to the house manager or RA of the ASH House. It is up to the discretion of the RA or house manager as to when the number or seriousness of charges is grounds for reevaluation.
- B. The officers and RA will then notify the Senior Staff about the persons' unsatisfactory performance in the scope of her duties as a participant in the program. If necessary, the Senior Staff will notify the person concerning warnings or probation.
- C. If after two weeks, that person does not reconcile herself, and complaints against her continue, she can expect a majority vote by the RA and officers to determine whether or not she continues to reside in the ASH House.
- D. The resident must be informed about the decision by the Senior Staff before the end of the quarter. The voting shall take place by secret ballot at an officer meeting. Discussion will be held prior to voting.
- E. Complaints should be written, dated and duplicated with one copy for the person who is the source of the complaint and the other copy going for the house manager, who then files it with the RA.

Article III: Officers

Section 1. Election
Candidates for the positions of House Manager and Food Manager will be interviewed and selected by Senior Staff with assistance from the Resident Advisor at the end of each academic year. Term of office is one year.

- Section 2. Food Manager
It is the duty of the food manager to do a food interest survey at the beginning of the school year; post a weekly “need and want” list; take a weekly inventory of food in the house; plan and post menus and meals weekly; order food every Sunday with the help of other food managers; oversee cooking duties; provide cooks with recipes; make sure meals are well-balanced nutritionally; train residents on how to safely prepare food; check refrigerator daily for safe-storing practices; every Tuesday check to see if entire food order was received and ensure that food order is put away in an orderly fashion; sign off on weekend cleaning jobs; attend four of six programs offered each quarter; meet weekly with RA’s and other food managers; the food managers will order together every Sunday, rotating between the houses and all orders must be approved by the SRA; contact the SRA for emergency repairs; maintain a positive attitude and help promote community within your house.
- Section 3. House Manager
It is the duty of the house manager to order cleaning products, paper products, computer supplies; plan schedule of daily jobs and assign weekly jobs; assign and oversee participation, documenting jobs not completed; sign off on weekend cleaning jobs; assign and keep track of extra jobs; facilitate scheduling of weekend security duty; return all misaddressed mail to sender on a weekly basis; attend four of six programs offered each quarter, attend all mandatory ASH programs and cleaning days; maintain a positive attitude and help promote community within your house; contact the SRA for emergency repairs; and fill out service requests for general areas in the house.
- Section 4 Requirements for Office
Each officer must meet the following qualifications:
A. Be in good academic standing with a minimum 3.0 cumulative grade point average.
B. Must be a member of the ASH house for at least one quarter.

Article IV: Resident Advisor (RA)

- Section 1. Responsibilities
It is the responsibility of the RA to be available and receptive to each resident to discuss house and/or individual concerns, supervise the house officers and their accountability for their responsibilities, and plan ASH functions when requested and/or needed by the residents. She serves as a liaison between Residence Life and the residents. RA will write all necessary thank you notes.

Article V: Government

- Section 1. Rules and Regulations
The ASH House shall follow the rules and regulations established by The Ohio State University.
- Section 2. House Rules
At any time, residents may establish amendments by a majority vote for better functioning of the ASH house. Such amendments are enforced by the House Manager and are subject to change by majority vote.
- Section 3. House Meetings
The House Manager can call house meetings whenever the need arises and announces them one week in advance unless there is an emergency. There is a house meeting every quarter before or within the first week of classes. Attendance is required at all house meetings unless there is a death in the family, a scheduled class, sickness or any unusual request that then must be approved by the House Manager or RA. The resident who misses the meeting must tell the House Manager or RA before the meeting and take responsibility for getting any pertinent information discussed at the meeting.

Article VI: Amendments

- Section 1. Proposal
Amendments to the constitution or to the code of bylaws may be proposed by any member of the ASH House.

Section 2. Procedures

This constitution or code of by-laws may be amended by two-thirds vote of the ASH House if it has been read and discussed at least one meeting previous to the vote.

Article VIII: House Policies

Section 1. Chores

- A. An "All ASH Clean" is to be held the first Saturday of every quarter. Attendance is mandatory. The RA and every officer shall be responsible for helping other residents with the jobs. If any person finishes her job early, she should help others who have not finished until all of the jobs are completed.
- B. Cleaning duties should be completed every week between 10 a.m. Thursday and 10 p.m. Sunday and residents should sign the duties list after the chores have been completed.
- C. Permission must be obtained from the House Manager by Thursday of that week to extend time on cleaning duties.

Section 2. Fire Drills

Fire Drills are coordinated by the University Housing Senior Staff in conjunction with the OSU Emergency Management staff.

Section 3. Guests

Each resident is allowed one guest per meal free of charge. Beyond one guest, residents will be charged a pre-determined fee for extra guests. Cooks should be notified by 4 p.m. each day by the members signing a "G" for guest in their boxes on the meal sign-up sheet. Guests of the ASH House eat free.

Section 4. Meals

Members should notify the cooks by 4 p.m. if they will be attending late (S) or absent (0) from the evening meal by signing the meal sign-up sheet. Dinner will be served at 6 p.m.

Section 5. Quiet Hours and Visitation Hours

- A. Both are determined for each quarter by a majority vote at the beginning of each quarter.
- B. Quiet hours are determined for finals week before that week of the quarter.
- C. No musical instruments can be practiced or played from 9 p.m. until 9 a.m.

Section 6. Security

- A. All doors are to be locked at all times! This includes the screen doors when the wooden doors are open. See prior detailed notes in the guidebook.
- B. All ground floor windows are to be locked and curtains closed at night and opened in the morning.
- C. The person having security will turn on outside lights at dusk and turn them off the next morning.
- D. A lost key must be reported to the RA immediately, and a fee will be incurred to cover the cost of changing the locks.

Section 7. Telephone

- A. Consideration of all members of the house at all times with a limit of 15 minutes on the phone.
- B. Long distance calls have a limit of 45 minutes.

Section 8. Group Activities

ASH House activities and parties are to be discussed at house meetings. A sign-up sheet will be posted before each activity. If monies are needed, they are collected before the function occurs.

Section 9. Room Selection

Those residents with most seniority (based on number of quarters of residency) have first priority for room preference at the beginning of each quarter, provided that the former resident of the room does not return to the ASH House or want to reside in the room.

Section 10. Alcohol Policy

Each resident is responsible for abiding by the alcohol policy of The Ohio State University.

Section 11 Tornado Procedures

- A. Campus sirens will sound in the case of a tornado warning.
- B. All residents should proceed immediately to the basement, staying in the sections farthest away from windows.

Section 13. Activity Fee

Residents will be assessed a \$13.00 activity fee consistent with other residence halls on campus.

Revised 2009

ASH ENDOWMENTS, FUNDS, & SCHOLARSHIPS

- The income and principal of the **thirteen endowment funds** and **one current use account** of the Alumnae Scholarship Housing Program are used for the designated purposes.
- These accounts are maintained by The Ohio State University Development and the Alumni Association, Inc., at the discretion of the ASH Advisory Board. All of these funds have the organization number of #85859.
- Beginning with the 2004-2005 school year, the ASH Advisory Board began offering **two full housing scholarships** per house, a total of six full-housing scholarships. These monies are distributed from the various endowments that have available funds

1954 Alumnae Scholarship House Gift Fund #305032

This “**current use**” account does not earn interest. This account is for miscellaneous expenses which are not covered by other accounts. These expenses include the Fall Welcome reception, food items for the Women of the Year reception, ASH Advisory Board meeting set-up, printing and mailing costs. This fund was originally established with gifts from alumnae, which were first deposited into the Development Fund in 1954.

1. 1953 Dorothy Evans Lewis Memorial Endowment Fund #204163

Original Gift \$2.000

For the purchase of books, magazine subscriptions, periodicals, theatre/concert tickets, and other forms of cultural advancement, as well as the purchase and engraving of Women of the Year charms and plaque. Established December 14, 1953, this fund was provided by gifts in memory of Dorothy Evans Lewis (M.A., Zoology, '19).

CULTURAL FUND REIMBURSEMENTS

A maximum reimbursement for cultural events is set each year. Beginning 1998-1999 academic year, tickets are reimbursed for the maximum of **\$40 per person per quarter**. Purchases are subject to the approval of the ASH Advisory Board, as recommended by the cultural chair.

To receive reimbursement for a cultural event ticket, a student must:

- Save the original ticket stub.
- Sign the ticket stub and submit it immediately to the Resident Advisor (RA) in each ASH residence.
- The RA collects the tickets and submits them quarterly to the Alumnae Scholarship Housing Program at The Ohio State University Alumni Association, Inc.
- The RA distributes the funds to the designated residents at the beginning of the following quarter. If an ASH resident leaves the program before receipt of her reimbursement due to illness, marriage, or graduation, the funds will be mailed to her by the RA or Alumni Association Finance Office.

To receive magazine and/or newspaper subscriptions, each ASH unit should follow this process:

- Each Fall Quarter or as current Subscriptions expire, the current ASH residents decide the magazines and/or newspapers to which they want to subscribe. In the future as subscription rates increase, the ASH Advisory Board may establish a dollar limit.
- Subscriptions are ordered and delivered to the RA for distribution in each unit.

2. 1954 LUCY-LELIA SCHOLARSHIP ENDOWMENT FUND #204352

Original Gift \$8,000

To provide scholarships for women participating in the ASH Program. On July 26, 1954, Mr. and Mrs. Stanley H. Hanley established this scholarship in memory of Mr. Hanley's mother, Lucy Hanley, and Mrs. Hanley's mother, Lelia Davisson.

To qualify for the Lucy-Lelia Scholarship a student must:

- Be enrolled as a full-time undergraduate student at The Ohio State University.
- Be a resident in the ASH Program for a minimum of two quarters, including the current quarter.
- Maintain a minimum 2.8 grade point average.
- Demonstrate financial need, based on her completed Application for Freshman Admission, Scholarships, and Financial Aid and the Free Application for Federal Student Aid (FAFSA).
- Total Award Amount: \$500/Academic Year (divided into three equal disbursements for autumn, winter and spring quarters).

3.1966 JOSEPHINE SITTERLE FAILER ENDOWMENT FUND #202116

Original Gift –\$ 2,700

To provide ASH residents, who have been elected to University recognized honoraries, with funds for membership fees and pins. A gift from Josephine Sitterle Failer (B.S., Pharmacy, '39) opened this account on December 8, 1966. Please complete the Honorary Reimbursement Request Form (Addendum A and submit to the address listed on the form.

4.1977 HELEN HOSFORD ENDOWMENT FUND #203298

Original Gift \$100,000

For the improvement of the current ASH House or purchase of additional property. A bequest from Helen H. Hosford (B.S., Social Service, '20) opened this account on February 4, 1977.

5.1978 FRANCES E. JONES MEMORIAL SCHOLARSHIP ENDOWMENT FUND #203479

Original Gift \$17,976.09

To provide scholarships for women participating in the Ash Program. The ASH Advisory Board establishes the criteria for this scholarship. This account was established on April 7, 1978 with a bequest from Frances E. Jones (B.A., Arts & Sciences, '27; M.A., English, '28).

To qualify for the Frances E. Jones Scholarship a student must:

- Be enrolled as a full-time undergraduate student at The Ohio State University.
- Be a resident in the ASH Program for a minimum of two quarters, including the current quarter.
- Maintain a minimum 3.0 grade point average.
- Demonstrate financial need, based on her completed Application for Freshman Admission, Scholarships, and Financial Aid and the Free Application for Federal Student Aid (FAFSA).

Total award amount: \$500/academic year-divided into 3 equal disbursements for autumn, winter & spring quarter.

6.1985 FIFTIETH (50th) ANNIVERSARY ENDOWMENT FUND #200228

Original Gift \$12,283.80 –

To provide scholarships for women participating in the ASH Program. In honor of the 50th Anniversary of the program, this fund was established in 1985 with gifts from Alumnae. The ASH Board transferred \$4,738.00 in order to establish the endowment.

To qualify for the 50th Anniversary Scholarship a student must:

- Be enrolled as a full-time undergraduate student at The Ohio State University.
- Be a resident in the ASH Program for a minimum of two quarters, including the current quarter.
- Maintain a minimum 3.0 grade point average.
- Demonstrate financial need, based on her completed Application for Freshman Admission, Scholarships, and Financial Aid and the Free Application for Federal Student Aid (FAFSA).

Total award amount: \$500/academic year divided into 3 equal disbursements for autumn, winter & spring quarter.

7.1989 SPEER, M.C & W.R. FUND #606855

Original Gift \$10,792.82

Established July 7, 1989, the Ash Advisory Board also voted to add \$4,207.18 to the gift in order to establish an endowment. The monies are to be used to benefit the ASH Program and the proposed expansion of the ASH House, formerly known as the Ann Tweedale House/ and the Grace Walker House, now known as The Fechko House.

8.1994 EILEEN BROWN COLE GRADUATE SCHOLARSHIP FUND #241367

Original Gift \$15,000

To provide scholarships for female graduate or professional students, who as an undergraduate participated for at least one school year in the ASH Program. The ASH Advisory Board establishes the criteria for this scholarship. A gift from Eileen Brown Cole opened this account on April 8, 1994.

To qualify for the Eileen Brown Cole Graduate and Professional Student Scholarship, a woman must:

- Be enrolled as a full-time graduate or professional student at The Ohio State University.
- Have been a resident in the ASH Program as an undergraduate for a minimum of one academic year.
- Maintain a minimum 3.0 grade point average.
- Demonstrate financial need, based on her completed Application for Freshman Admission, Scholarships, and Financial Aid and the Free Application for Federal Student Aid (FAFSA).

Total award amount: \$1000/academic year divided into 3 equal disbursements for autumn, winter and spring quarters.

9. EDWARD AND HAZEL STEPHENSON ENDOWMENT FUND #526956

"The income and/or principal is for scholarship house purposes (furnishings, etc.) Established April 4, 1975 with a bequest from Hazel Stephenson.

10. 1995 JAMES J. CONN, M.D. AND VIRGINIA STARBUCK CONN ENDOWMENT FUND #201423

Original Gift \$15,000

For renovation or construction of Alumnae Scholarship House(s), including the support of fundraising for such activities. Established on April 7, 1995, this account was provided by gifts from James J. Conn, M.D. (B.A., Biological Sciences '38; M.D., '43) and Virginia Starbuck Conn (B.A., Arts & Sciences, and B.S., Education '38; M.A., '42), who was a member of the ASH Advisory Board.

11.1997 ALUMNAE SCHOLARSHIP HOUSING RESIDENTS FUND #240132

Original Gift \$25,000

the annual income shall be used to provide funds for current financial needs of residents, and/or for capital improvements, for equipment or for furnishings of ASH. This fund was established on September 5, 1997 with gifts from Ruth Deacon (B.S.H.E. '44) and her sister, Helen Deacon Swank (B.S.Ed. '53; MA Music '66). The donors encourage cash and deferred commitments from other former residents and friends of ASH.

12.2000 RUTH FECHKO ALUMNAE SCHOLARSHIP HOUSE FUND #211740

Original Gift \$26,088.24 – the annual distribution from this fund shall be used to support Alumnae Scholarship House purposes as determined by the board of the Alumnae Scholarship House.

13.2006 VIRGIL L. HESKETT & ADNELLE HARVEY HESKETT AND GENE HARVEY HESKETT & KATHLEEN B. HESKETT SCHOLARSHIP ENDOWMENT FUND #663162

Original Gift \$25,000

To provide one or more scholarships to worthy participants or past residents of the Alumnae Scholarship House Program (ASH) or its successor program. First preference is for current ASH program residents. Second preference is for previous ASH residents who are enrolled in professional or graduate programs on the Columbus campus. Unused distribution will be automatically re-invested into the principal. Given in honor of Adnelle Harvey (BS'38 in Education), Virgil L. Heskett (BS'35, MS'38 in Education), Gene H. Heskett (BS'73 Math & Physical Sciences, MF'74 Business Adm) & Kathleen B. Heskett.

ASH (ADVISORY BOARD) SCHOLARSHIP

Established in 2003-2004, two (2) “full housing” scholarships are awarded per house. The student must live in that house the following academic year. These monies are distributed from the various endowments that have available funds. RA’s are not eligible. A Scholarship committee that considers the awards is made up of a senior staff member, 2 ASH Advisory Board members and a financial aid office representative.

To qualify a resident must:

- Submit a completed Scholarship Application and Resident Advisor Recommendation by March 10.
- Be enrolled as a full-time undergraduate student at The Ohio State University.
- Must have a 2.8 grade point average
- Demonstrate financial need, based on Free Application for Federal Student Aid (FAFSA)
- Be a resident in the ASH Program for a minimum of two quarters, including the current quarter.

Beginning with the 2004-2005 school year, the ASH Advisory Board began offering two full housing scholarships per house, a total of six full-housing scholarships (*see Addendum C*)

YEAR	FECHKO HOUSE	HANLEY HOUSE	POMERENE HOUSE
2004	Yoonhee Ha Taya Flores	Elizabeth Hunt Illanina Euvrard	Kimberly Miller Laura Rodriguez
2005	Yoonhee Ha Dana Copple	Adrienne Bgargo Illaina Euvrard	Kelly Lichoff Kimberly Miller
2006	Karen Petersen Reniccia Parker	Cassandra Plummer Yoonhee Ha	Anisa Kristollari Sierra Lovett
2007	Shea McConahay Reniccia Parker Renee Solomon	Cassandra Plummer Tawnee Garcia	Sierra Lovett
2008	Shea McConahay Renee Solomon Samantha Boch	Cassandra Plummer	Cristina Segura Yu Huan Bao
2009	Samantha Boch Allison Mika Renee Solomon	Eugenia Hyung Marissa Johnson	Brandy Graham

SCHOLARSHIP HOUSE ALUMNAE GROUP

- Coordinates the mentor program between ASH residents and alumnae.
- Supports ASH programming through financial contributions and volunteer efforts of its members.
- Collects articles and designs the alumnae newsletter, ASHes to ASHes.
- President serves as an ex-officio member of the ASH Advisory Board.
- Publicizes the ASH Program on and off campus, especially to potential residents and donors.

SCHOLARSHIP HOUSE ALUMNAE GROUP OFFICERS

August 2008 - August 2009

President

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Secretary/Treasurer

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SCHOLARSHIP HOUSE ALUMNAE GROUP CONSTITUTION

Article I. Name

The name of this organization is the Scholarship House Alumnae of The Ohio State University.

Article II. Purpose

The purpose of this organization is to promote the advancement of the interests of The Ohio State University, the interests and advancement of the Alumnae Scholarship Housing Program, and fellowship among ASH alumnae and current ASH residents.

Article III: Membership

All women who have participated in the ASH program for one quarter or more are considered alumnae of the program and are eligible for membership.

1. Membership is acquired by paying annual dues.
2. Only dues-paying members may vote on issues.
3. Membership expires after failure to pay annual dues.
4. Membership can be renewed at any time by paying the current year's dues.
5. The President/CEO of The Ohio State University Alumni Association, Inc. or his/her designate serves as an ex-officio member with a vote.

Article IV: Officers

1. The officers include the president, vice president, and secretary/treasurer; all of whom must hold membership in the Ohio State University Alumni Association, Inc.
2. The President/CEO of the Alumni Association or his/her designate also serves as an officer.

Article V: Duties of Officers

1. President: The president presides at all meetings of the organization. She makes arrangements for the annual meeting (Homecoming). She has the power to appoint committees and serves as an ex-officio member of each. She writes the business section of the newsletter and communicates with the present ASH Program participants. She serves as an ex-officio member of the ASH Advisory Board.
2. Vice President: The vice president assists the president in planning programs, maintaining communication, updating the list of new residents and alumnae in conjunction with the secretary-treasurer. In the absence or disability of the president or at her request, the vice president performs the duties of the president. If the president position becomes vacant, the vice president becomes president for the unexpired term.
3. Secretary/Treasurer Secretary: The secretary/treasurer updates the names and addresses of the alumnae. She records all changes, notifying annually The Ohio State University Alumni Association, Inc. She should not release the list for political or commercial purposes, subject to expulsion from office by the Board of Directors of The Ohio State University Alumni Association, Inc. Release of the list shall be made only on the approval of the Alumni Association subject to the constitution of the organization.

She sends reports of all meetings and activities of the organization to the Alumni Association for publicity in the Ohio State Alumni Magazine. She assists the president and serves as an ex-officio member of all committees. She sends all members a newsletter at least two times a year – before the annual meeting (Homecoming), in the winter and in the spring – giving sufficient notice for reservations. She collects the news

from current residents and publishes this news in each newsletter. (In the fall newsletter, she publishes a complete list of the current members and their addresses. In the subsequent newsletters, she reports address changes.)

4. **Treasurer:** The secretary/treasurer prepares a projected annual budget, which is subject to approval by dues-paying members at the annual meeting. The treasurer collects all dues and disburses them according to the projected annual budget, which is subject to the members' approval. In the event the vice president can't finish her term, the treasurer performs the duties of this position until the next election.

Article VI: Election of Officers

1. The officers shall be elected for two-year terms beginning April 1 (in the summer) following the election.
2. Nominations for officers are held every other year at the annual meeting.
3. Dues-paying members may vote by a signed absentee ballot after ascertaining nominees' names through the newsletter or by being present at the annual meeting.
4. Ballots listing nominees are sent after the annual meeting to all dues-paying members who were not present.
5. Final election of officers is January 1 for announcement in the spring newsletter.

Article VII: Meetings

1. At least one meeting must be held each year. (This meeting shall be held at the Homecoming of The Ohio State University.
2. The president must call a meeting upon the written request of five members. Upon failure of the president to call such a meeting within five days of such a request, the meeting may be called by any other officer or by the petitioning members. In such instance, the President/CEO of The Ohio State University Alumni Association, Inc. should be notified, and he/she shall send due notice of the time, place, and purpose of the meeting to all members.

Article VIII: Amendments

- This constitution may be amended by a majority vote of all dues-paying members present at a duly called annual meeting.
- No amendments shall take effect until approved by the Board of Directors of The Ohio State University Alumni Association, Inc.

Article IX: Adoption

- This constitution shall be officially adopted upon its approval by a majority vote of the members in attendance at a duly called meeting (at the annual meeting).
- It takes effect upon the granting of a charter by the Board of Directors of The Ohio State University Alumni Association, Inc., authorizing its function as one of the official constituent societies of The Ohio State University.

Revised 10/2008

THE OHIO STATE UNIVERSITY ALUMNI ASSOCIATION, INC.

- Monitors the reimbursement of funds from the eleven ASH endowments and one current use account.
- The President/CEO (or staff member serves in his place) sits on the Board as ex-officio member.
- Serves as liaison between the Advisory Board, Scholarship House Alumnae Group, and The Ohio State University, including Residence and Dining Halls, the Office of Admissions and Financial Aid and University Development.
- Processes the reimbursements of monies for cultural events and honorary organizations' dues and pins. The Resident Advisor collects all students' receipts to be given to the Alumni Association Finance Office (see page 4 for Resident Advisor contact information).
- Works with the University to maintain the ASH Program as preferred housing on campus.

2008-2009 ALUMNI ASSOCIATION STAFF CONTACTS

Vice President, Outreach & Engagement

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Alumni Reunion Coordinator

Lisa Peck

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UNIVERSITY DEVELOPMENT

- Assists in the timing of ASH gift requests so as not to conflict with other University request to the same donor.
- Provides a history of Ohio State's relationship with a prospective donor.
- Participates in the mentor program for residents.
- Assists in solicitation and allocation of major gifts.
- Conducts feasibility studies to assess the program's potential for fundraising and growth.

- Plans and implements campaigns to raise funds.
- Establishes new endowment accounts to support the ASH program.
- Development Office of Academic Affairs serves as an ex-officio member of the ASH Advisory Board.

OFFICE OF ADMISSIONS AND FINANCIAL AID

- Designates students for the ASH Program based on financial need and academic merit, according to the completed Application for Freshman Admission, Scholarships, and Financial Aid and the Free Application for Federal Student Aid (FAFSA).
- Provides updated lists of residents to Residence Life throughout the academic year.
- Handles prospective of current students' questions regarding financial selection requirements and maintaining eligibility for the program.
- Designates recipients for the Frances E. Jones, Lucy-Lelia, 50th Anniversary and Eileen Brown Cole Scholarships, which are available only to ASH Program participants.
- Representative sits on the Advisory Board as an ex-officio member.

THE SELECTION PROCESS

- To qualify for the ASH Program, women students must have:
- Financial need determined by the Office of Financial Aid, based on the Application for Freshman Admission, Scholarships, Financial Aid and the Free Application for Federal Student Aid (FAFSA).
- Demonstrated academic achievement, maintaining at least a 3.0 grade point average.
- Full-time, undergraduate status
- The potential for high motivation.
- A cooperative spirit.
- The willingness to limit outside employment if it interferes with responsibilities of the ASH Program.

To apply for the ASH Program, women who meet the previously mentioned qualifications must complete and submit the following information by the University's required deadlines.

Application for Freshman Admission.

- Scholarships, and Financial Aid, checking the box for Alumnae Scholarship Program (women only) under the Cooperative Scholarship Housing, item 24.
- Free Application for Federal Student Aid (FAFSA).
- Housing Contract.

To obtain an Application for Freshman Admission, Scholarships, and Financial Aid, contact:

The Ohio State University Office of Student Financial Aid
 450 Lincoln Tower
 1800 Cannon Drive
 Columbus, OH 43210
 Phone: (614) 292-0300 or sfa-finaid@osu.edu

To obtain a Residence Halls Contract, contact:

The Ohio State University Housing Assignments Office
350 Morrill Tower
1900 Cannon Drive,
Columbus, OH 43210
Phone: 614) 292-8266 or housing@osu.edu

After receiving the financial aid award notification, the student should immediately return the response letter to the Office of Admissions and Financial Aid, either accepting or rejecting the award. A prompt return of completed forms and fee(s) helps ensure consideration for the ASH Program. The term of the Housing Contract is a full academic year.

MAINTAINING ELIGIBILITY

- To remain in the ASH Program, women students must:
- Be enrolled as a full-time undergraduate student at The Ohio State University.
- Maintain a minimum 3.0 grade point average.
- Agree to work five to eight hours per week in the living area of the ASH residence.
- Exhibit a cooperative spirit.
- By the required deadlines, submit the annual Housing Contract, Free Application for Federal Student Aid (FAFSA), Application for Freshman Admission, Scholarships, and checking the box that identifies the Alumnae Scholarship Program (women only) under Cooperative Scholarship Housing, item 24.

• OFFICE OF UNIVERSITY HOUSING

Continued enrollment in the ASH Program is also based on an individual's previous experience as an ASH resident, whether or not any complaints of unsatisfactory attitude, performance or observation of the rules were reported by other residents or observed by the Senior Staff, RA, or House Manager/Food Manager.

RESPONSIBILITIES OF THE SENIOR STAFF

The Senior Staff supervises paraprofessional staff of the William H. Hall Student Residential Complex, including the three (3) R.A's in each of the ASH Houses. The Senior Staff is responsible for not only staff supervision, but also for leadership development, programming, crisis intervention, behavior response, individual consultation, facilities management, and community development. He conducts interviews and selects and trains a house manager and food manager for the ASH Houses.

- Supervises the Resident Advisor who works collaboratively with the Managers of each ASH unit.
- Monitors and updates ASH resident rosters throughout the academic year.
- Facilitates housing transfer requests and visitor tours during the school year.
- Coordinates ASH House repairs with the facilities staff and it's funding, in conjunction with the ASH Advisory board.
- Monitors observance of University policies within the ASH residences.
- Representatives serve as ex-officio members of the ASH Advisory Board.

RESPONSIBILITIES OF RESIDENT ADVISOR

The Senior Staff person is the officer that will enforce probation and dismissal policies which involve housing contracts with any ASH resident.

- Available and receptive to each resident for discussion of ASH House and/or individual concerns.
- Oversees house officers to ensure they are satisfactorily fulfilling their responsibilities.
- Plans programs with the president when desired and/or needed by the residents.
- Coordinates activities with the other houses for the benefit of the entire ASH Program.
- Handles the Women of the Year selection process for her ASH unit.
- Attends ASH Advisory Board meetings as an Ex-officio member.
- Serves as a liaison between current ASH residents, Housing and Residence Education, the ASH Advisory Board, the Alumnae Group and The Ohio State University Alumni Association, Inc.

SELECTION OF RESIDENT ADVISORS

A resident advisor (RA) is selected through an application and interview process conducted by the Office of University Housing for the following academic year. One RA is chosen for the each of the ASH Houses. These women ensure the ASH House policies are followed and the duties are performed.

It is not required, but it helps if the RA is familiar with or is a past resident of the ASH Program. Each RA must maintain a minimum 2.8 grade point average, and assist in training her successor for the following academic year. On cleaning days, the officers check the jobs as they are completed and approve completion of the tasks with their signatures.