RESIDENT MOVE-OUT

PLEASE NOTE

If you live in an academic year building, you must notify Housing of your intention to stay over winter break by December 10.

If you have a vacancy in your room/suite, you may get a new roommate for spring. Please plan accordingly and move your belongings to one side of the room.

Residence Life will check all vacancies and all room/suites in closed buildings. Fees may be incurred if any damages or cleanliness issues are found during this time.

Once you checkout, building access will be removed from your BuckID.


One person must remain with vehicle when parking in a loading zone at all times during Move-Out.

Face Masks are required in all buildings at all times.

Resident Move-Out Checklist

The following are tasks to be completed prior to your departure:

☐ Empty and clean microfridges/refrigerators.

☐ Take any personal items you need for the break. This includes valuables, medications, plants, fish, band plume/uniform and text books/course material(s).

☐ Remove any items from the floor and move any items away from the heater.

☐ Unplug all electronics except microfridges/refrigerators.

☐ Place air purifier in center of your room. Maintenance will be changing the filters during break.

☐ Take all trash and recycling to designated areas.

☐ Close and lock all windows.

☐ Set thermostat at 65 degrees when leaving.

☐ Turn off all lights and close the blinds.

☐ Close and lock door to your room/suite.

☐ Empty your mailbox and pick up any packages from the front desk.

Once all items above are complete, go to your front desk to checkout for the break.