

Parent–Close Relative Housing Exemption Request

2025-2026 and 2026-2027* Academic Year(s) **if applicable*

Housing Regulation

Students whose actual local residence is with parent(s), legal guardian(s) or close relative(s) within twenty-five miles of campus, as defined in the University Housing Regulation, may request an exemption from the University Housing Regulation prior to signing the housing contract. Students requesting an exemption must register their address with Housing and Residence Education.

Columbus Campus

Students who matriculate to The Ohio State University, Columbus campus during the same year they graduate from high school (or educational equivalent) are required to sign a housing contract that is effective for two (2) full academic years, autumn through spring semester, or for such a portion of the academic year(s) as may remain at the time this contract is signed.

Wooster Campus

Students who matriculate to The Ohio State University, Wooster – ATI campus during the same year they graduate from high school (or educational equivalent) are required to sign a housing contract that is effective for one (1) full academic year, autumn through spring semester, or for such a portion of the academic year as may remain at the time this contract is signed.

Instructions:

Fill out the information on the below form, print it, and obtain the necessary signatures and certification. Once completed, you should scan this form and return your exemption request to Housing and Residence Education (housing@osu.edu) for review and/or approval. You will be informed of the status of your request via your OSU e-mail once your information has been reviewed and verified. This form must be submitted prior to initial enrollment for a semester: May 15, 2025 for students who initially enroll for the Autumn 2025 semester and December 15, 2025 for students who initially enroll for the Spring 2026 semester. Current Ohio State students who previously completed a Housing Contract and are seeking exemption for their second year must submit this form in the housing portal through February 24, 2025, or email it to housing@osu.edu by March 31, 2025.

Full Name:	OSU ID Number:
OSU Login (name.#):	Current Address (street, city, state, zip code):
High School Graduation Date (mm/yyyy):	
High School Name:	Phone Number:

Name of person with whom you will be living during the Academic Year(s):	Address during Academic Year(s)† (street, city, state, zip code):
Relationship of above individual to student‡:	Phone number during Academic Year(s):
<input type="checkbox"/> Parent/Guardian <input type="checkbox"/> Grandparent <input type="checkbox"/> Adult Aunt/Uncle‡ <input type="checkbox"/> Adult Sibling	
<p>Should a change in the registered person or address with whom the student will be living be made during the residency requirement period, consult with Student Life University Housing directly to determine exemption eligibility.</p> <p>† Students may be asked to submit supporting legal documents, including birth or marriage certificates, Household Register, etc, to confirm familial relationships. Students may also be asked for proof of address to ensure compliance.</p> <p>‡ Aunt/Uncle is defined as the sibling of the student's parent.</p>	

Acceptance and Verification:

The undersigned, being duly sworn, deposes and states under penalty of perjury that:

- 1. I am or will be a first or second-year student at The Ohio State University.
- 2. I am seeking an exemption to the University’s residency requirement and qualify for an exemption because I will reside with my parent/legal guardian/grandparent/adult aunt or uncle or adult sibling during the 2025-2026 and 2026-2027* academic year(s). *if applicable

Student Signature:

Student Printed Name:

Person with whom student will be living Signature:

Person with whom student will be living Printed Name:

Certification:

Sworn before me and subscribed in my presence on this

day of _____, 20

Signature of Notary Public:

(Notary Seal)

I am the parent/legal guardian of the above-referenced student, and I certify that the above is true.

Parent/Legal Guardian Signature:

Parent/Legal Guardian Printed Name:

Certification:

Sworn before me and subscribed in my presence on this

day of _____, 20

Signature of Notary Public:

(Notary Seal)