

## Housing Room Select FAQ 2020

## Regional Campuses

### What is the timeline for the room select process?

- The Housing Room Select process begins the week of March 2 and will conclude in late March.
  - *Room select will not take place over spring break.*
- Students will receive an email with their assigned timeslot and Room Select information **one day** before their timeslot opens.

### What time will timeslots occur? What if I am unable to access the housing portal when my timeslot opens?

- Timeslots will open between 8:00AM and 5:00PM, Monday through Friday.
- The lower the lottery number, the earlier the assigned timeslot.
- Once their timeslot begins, students can select a room until the entire Room Select process closes in late March.

### I am in an 5 person or 4 person roommate group. Does this guarantee that we can select a specific style room?

- No. Room selection is being offered on a first-come, first-served basis, based on the student's assigned lottery number and timeslot.
- All students have equal access to any type of room on campus (single rooms, if applicable, have been centrally assigned).
- Group size has no impact on the type of housing that will be available to select when a student's timeslot opens.

### Will I be able to see if someone has already assigned themselves to the room that I am attempting to select?

- Yes, students will see the name.# of anyone who has assigned themselves to any room with an available space.
- Students are welcome to contact potential roommates to determine if they have similar lifestyles.
- *Students may not contact individuals and ask them to remove themselves from their assigned room.*

*The Student Life University Housing Office reserves the right to make and or change students' preliminary assignments/lottery number in response to any conduct issues relating to Room Select. Pressuring other students to vacate or change from their selected room to accommodate individuals or groups whose selection occurs later will not be tolerated.*

### What are my chances of getting the room I want?

- This depends on the student's timeslot, the type of spaces students are looking for, and what students with previous timeslots have already selected.
- For the greatest selection of available rooms, students will want to access the housing portal as close to the start of their timeslot as possible.
- Students should have alternate room types in mind when making their selection. If students are in a roommate group of four or more students, consider the possibility of splitting the group into a smaller size.

### **I am the roommate group leader. How do I assign my group members to a room?**

- The roommate group leader can assign themselves and group members to any available spaces once the roommate group's timeslot opens.
- Group leaders will be able to pick up to four rooms and then assign their group members into those spaces.
- Student Life University Housing recommends that roommate groups try to be together when their Room Select timeslots open to easily communicate the buildings and rooms they plan to select.

### **What if I change my mind and do not want to be assigned with my roommate group?**

- Should a student no longer wish to be part of their original roommate group, students are able to select a room independently according to their assigned selection time.
- Students should plan to communicate to the roommate group leader so if they do not wish to be assigned to a room with their roommate group.

### **What happens if the room/building I want is unavailable when it is my turn to select a room?**

- Students and their roommate(s) can be placed on a waiting list for a particular room type and/or building by filling out the Preliminary Housing Assignment Change Request Form, which will be available in late March.
- This form will be made available on the Housing Portal once the room select process is complete and students have received their preliminary assignment.
- Students should still select a room during the selection period.
- Student Life University Housing will maintain this waiting list and make changes based on space availability until finalized assignments are sent out in July.

### **I've selected my room, now what?**

- The selected room is now the student's preliminary assignment.
- Students can log onto [housingportal.osu.edu/myhousing](https://housingportal.osu.edu/myhousing) to view their preliminary assignment until the end of the Room Select process.
- Once the Room Select process has concluded, students will be sent an email with their preliminary assignment and roommate information.

*Rooms or apartments may be subject to reassignment. Student Life University Housing may alter a student's selected space in order to consolidate available vacancies to facilitate the Room Select process for other students. Every effort will be made to identify an assignment similar (same room type and/or residence hall) to what the student selected during the Room Select process.*

### **I've selected my room, but now I want to change it. Can I?**

- Once a student has selected their room space during Room Select, they are unable to go back through the online process to select a different space.
- After Room Select has concluded, students can choose to fill out the preliminary assignment change request form to request a different assignment.
  - *Room changes are not guaranteed.*

### **I want to live in lower rate housing. How can I request to do so?**

- The Room Select process is self-select so students can pick the room that best fits their financial needs.
- Housing rates are listed on each room so students can see the specific rate. [More information about room types and room rates is online.](#)